

RBCC Executive Board Meeting Minutes: August 25, 2014

Meeting called by Su Harambe at 7:03 PM. Attended by: Su Harambe, Sally Li, JoAnn Dechant, Carol O'Brien, Kathie Weibel, Don Andre, Kim Traverse and Joyce Greenberg.

Building: Discussed access to the building for instructors. A contractor lockbox is a possibility. Package discount for classes: \$15 per hour during weekdays, 2 hour minimum, if the instructor books 5 or more classes. Payment due in full at the time of reservation/contract. If the instructor books 4 or less, the standard rate of \$20 per hour, with a two hour minimum remains for weekday rentals. Classes will be defined as any reoccurring event. Sally has a liability waiver prepared. Language will be inserted into rental contract that states teachers will assume liability if students do not sign waiver prior to class.

IRS: Accountant sent back retroactive tax returns. Su will email accountant to ask for feedback. Next tax returns are due April 2015.

ArtWalk: Baked goods will be dropped off at Su's House at 6036 S. Redwing Street up to 11pm on Friday, September 5th. We will encourage bakers to wrap the goodies themselves prior to delivery. Su will email Iris to find out if she can print stickers. Sally will follow up with Merica for booth canopy and tables.

New Business:

- Seattle Tool Library wanted letter of support signed, they will send over to RBCC. Kim will maintain contact with them.
- Idea to advertise RBCC meetings at message boards across town (post office, stores, etc)
- Discuss proposed budget in September. Don will draft a sample budget for 2015.
- Phinney Ridge Concept Proposal form. Sally will edit form for RBCC and a copy will be distributed at September's meeting.
- JoAnn will look into a nominating committee for next year's board.
- Discussion of forming a Google Calendar of important dates for RBCC events to comply with bylaws.
- Green Party/Green Seminar Series at the building. Sally will contact Liz from SPU about obtaining possible grant monies for RBCC to serve as a "Green Hub".
- Su will check with City grants to see if the existence of club membership and/or membership fees exclude RBCC from qualifying.

Agenda for June: Concept Proposal for Events, Emerson Principal, Waste Management Money, Holiday Bazaar, Harvest Social, Clothing Swap.

Meeting Adjourned