

RBCC Executive Board Meeting Minutes: February 24, 2014

Meeting called by Su Harambe at 7:04 PM. Attended by: Su Harambe, Sally Li, Don Andre, Sunshine Nimz, JoAnn Dechant, Carol O'Brien, Joyce Greenberg, and Kathie Wiebel.

Building Rental: Su, Sally, and Kathie met with the Mt Baker Community Club to discuss how they handle building rentals. They have been successful in their space – and were very helpful, sharing many of their documents and advice with us. It should be noted that they six people on staff and have a representative present during their rental periods. They advise renters to use a decibel meter so they don't disturb the neighborhood, and the Community Club takes responsibility for set up and tear down. They recommended have a simple payment structure with a non refundable deposit. They only require event insurance if the event has alcohol.

At least three people from the board are to call their individual insurance agencies and ask how they would handle event insurance.

Joyce Greenberg noted via email February 26th:

Pemco gave an example of \$500,000 policy that would extend liability to the event location at no cost. They would provide a Certificate of Insurance for that amount only if the venue doesn't need to be added to the policy. If the venue requires that it be added to the policy then a stand alone insurance needs to be used. For that purpose, Pemco uses K & K insurance. Here are their prices for a 1,000,000 liability policy: For a party up to 100 people, a no alcohol event would cost \$115. For an event that required a Banquet Permit because alcohol was being served, it would cost \$300. If no banquet insurance needed then it would cost \$165. Prices go up if there is over 200 people.

He also suggested going through www.theeventhelper.com which offers much cheaper event insurance - more in the territory of \$100 - \$165 for a banquet permitted event. This might be an ideal resource to send potential renters but I'll have to call them to confirm prices.

Curtains: Su purchased some curtains from Ross for the windows that still required curtains. We agreed to buy a new curtain rod for the curtains on the stage – as the current rod is not strong enough.

AV Equipment: We purchased a Rigid Box with lock for the AV Equipment

VFW: Su, Sally, and Carol are to meet with the VFW on Friday, February 28th at 11:30 to discuss First Right of refusal and tenant – landlord rules. When the Women's Club gave the VFW they intended the building to be used to benefit the neighborhood. We believe we have a lot to offer the neighborhood and want to make sure we have a healthy working relationship with the VFW.

Taxes: Don and Kathie to review options on hiring someone to do our taxes this year. Although we probably didn't make enough to have to claim our taxes, we agreed we may need to hire someone to make sure we are closing the year right – and heading into 2014 with everything in order.

Calendar for 2014:

Work party to paint kitchen and bathrooms

Reminder – Equinox Dance - Saturday, March 22

Feet First – Stair Cleaning

Bridge to Beach

Emergency Preparedness HUB Drill – May 17

Picnic – Mid July

Art Walk and Bake Sale

Harvest Social

Holiday Bazaar

With the additional work of renting out the space, we agreed to not take on any additional events this year.

Membership: Once we are up and running with rentals, we may need to consider increasing membership dues.

Meeting Adjourned